



Real Property Transaction Voucher

1. NAME OF INSTALLATION		2. SITE LOCATION CODE	3. DATE	4. VOUCHER NO.
5. TYPE OF TRANSACTION <i>(Check only one.)</i>				
<input type="checkbox"/> NEW ACQUISITION		<input type="checkbox"/> DISPOSAL	<input type="checkbox"/> IMPROVEMENT	
<input type="checkbox"/> TRANSFER IN		<input type="checkbox"/> TRANSFER OUT	<input type="checkbox"/> OTHER <i>(Specify)</i>	
6. DESCRIPTION OF PROPERTY				
A. BUILDING/FACILITY NO.		B. NASA FACILITY CLASSIFICATION CODE		
C. DESCRIPTIVE DATA				
7. CLASSIFICATION OF PROPERTY				
<input type="checkbox"/> LAND		<input type="checkbox"/> BUILDING		
<input type="checkbox"/> OTHER STRUCTURE AND FACILITIES		<input type="checkbox"/> LEASEHOLD IMPROVEMENT		
8. REFERENCE DOCUMENTS				
9. DATE OF TRANSFER/ACCEPTANCE	10. CONTRACT/PROJECT NO.	11. DESCRIPTION OF ACTION OR WORK PERFORMED	12. CHANGE IN ASSET VALUE	
			(1) INCREASE	(2) DECREASE
13. REMARKS				
14. CERTIFICATION				
Entries of Adjustment were made in the Real Property Inventory Records. A copy of this voucher was submitted to the Financial Management Office for use as appropriate in posting to the Asset Accounts.				
15. TYPED NAME OF REAL PROPERTY ACCOUNTABLE OFFICER		16. SIGNATURE		17. DATE